

BUILDING BETTER LIVES THROUGH FINANCIAL LITERACY

CHECKING ACCOUNT AND DEBIT CARD SIMULATION

STUDENT ASSESSMENT

“GET READY TO TAKE CHARGE OF YOUR FINANCES”



DIRECTIONS

Step One:

View Sally Smith's monthly transactions described below and complete all necessary transactions using the information on pages 3-10.

September 2 - Endorse Sally's September paycheck for \$154.01 from "Piggly Wiggly" with a blank endorsement and complete the deposit slip.

September 4 - Record a debit card transaction for \$15.78 at "Gas 'N' Go" for fuel in the check register.

September 6 - Write check #501 to "The Pizza Place" for pizza for \$9.50 and record in the check register.

September 10 - Write check #502 to "George's Fast Food" for food for \$3.99 and record in the check register.

September 13 - Record ATM transaction for \$20.00 cash in the check register.

September 15 - Record a debit card transaction at "Gas 'N' Go" for fuel for \$16.92 in the check register.

September 18 - Write check #503 for a video rental at "The Main Video" for \$5.00 and record in the check register.

September 23 - Endorse the birthday gift check for \$40.00 from Paula Smith with a restricted endorsement into bank account 123456789 and complete the deposit slip.

September 27 - Record a debit card transaction in the check register for dinner at "JR's Café" for \$12.50.

September 29 - Record a debit card transaction in the check register for purchasing food at "Super Mart" for \$14.75.

September 30 - Write check #504 for \$30.00 to "Student Activities" to pay for an activity ticket and record in the check register.

Step Two:

Reconcile Sally's September bank statement using her completed check register and information on page 9 and 10.

Step Three:

Answer all review questions on page 11 and 12.

Piggly Wiggly 93-456-9540 1234
 Main Street 45086244786
 Yourtown, MT 55555 *Date* September 2, 2006

Pay to the Order of: SALLY SMITH \$154.⁰¹

ONE HUNDRED FIFTY-FOUR AND 01/100 *Dollars*


Guardian Angel Banking
 423 South 15th
 Yourtown, MT 55555

Memo SEPTEMBER PAYCHECK *Piggly Wiggly*
0123456789 : 0987654321 : 1234

<i>Piggly Wiggly</i>		<i>Pay Period 8/1/2006-8/31/2006</i>		
Employee Smith, Sally	SSN 000-00-0000	Check # 1234	Check Amount \$154.01	
Employee Address 500 Great Street Yourtown, MT 55555	Pay Type- Gross Pay	Deductions	Current	Year-to-date
Hours Worked 30.00	\$180.00	Federal Withholding	\$7.50	\$120.00
Hourly Rate \$6.00		State Withholding	\$4.72	\$75.52
		Social Security	\$11.16	\$178.56
		Medicare	\$2.61	\$41.76
		Totals	\$25.99	\$415.84

	DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE RESERVED FOR FINANCIAL INSTITUTION USE	X Endorse Here
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Deposit Slip 93-456-9540

 **Sally Smith**
 500 Great Street
 Yourtown, MT 55555

Date _____
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

SIGN HERE FOR CASH RECEIVED

Guardian Angel Banking
 423 South 15th
 Yourtown, MT 55555

0123456789 : 1234567890 "

CASH	Dollars	Cents
CHECKS LIST SINGLY		
TOTAL FROM OTHER SIDE		
SUBTOTAL		
* Less Cash Received		
NET DEPOSIT	\$	

DEBIT CARD RECEIPT

September 4, 2006

Gas 'N' Go
\$15.78

Thank You For Your Business!

Sally Smith 93-456-9540 501
 500 Great Street
 Yourtown, MT 55555 45086244786

Date _____

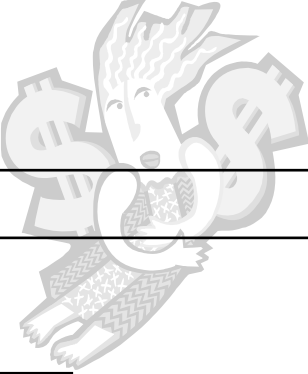
Pay to the _____ \$
Order Of _____

_____ *Dollars*

Guardian Angel Banking
 423 South 15th
 Yourtown, MT 55555

Memo _____

0123456789 : 1234567890 : 501



Sally Smith 93-456-9540 502
 500 Great Street
 Yourtown, MT 55555 45086244786

Date _____

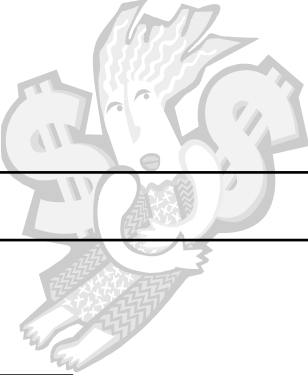
Pay to the _____ \$
Order Of _____

_____ *Dollars*

Guardian Angel Banking
 423 South 15th
 Yourtown, MT 55555

Memo _____

0123456789 : 1234567890 : 502



ATM RECEIPT

September 13, 2006

**Machine Location: Guardian Angel Bank
423 South 15th
Yourtown, MT 55555**

**Cash Withdraw from Checking Account
\$20.00**

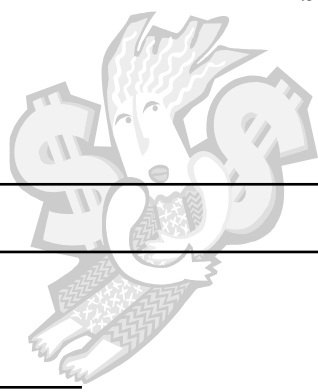
DEBIT CARD RECEIPT

September 15, 2006

**Gas 'N' Go
\$16.92**

Thank You For Your Business!

<p><i>Sally Smith</i> 500 Great Street Yourtown, MT 55555</p>	<p>93-456-9540 45086244786</p>	<p>503</p>
		<p>Date _____</p>
<p>Pay to the Order Of _____</p>		<p>\$ <input style="width: 100px; height: 20px;" type="text"/></p>
<p>Guardian Angel Banking 423 South 15th Yourtown, MT 55555</p>		<p>_____ Dollars</p>
<p>Memo _____</p>		
<p>0123456789 : 1234567890 : 503</p>		



Paula Smith
 700 Friendly Boulevard
 Yourtown, NJ 55555

99-123-4789
 78945612377

5678

Date September 20, 2006

Pay to the Order of: SALLY SMITH \$40.⁰⁰

FORTY AND NO/100 Dollars

Guardian Angel Banking
 423 South 15th
 Yourtown, NJ 55555

Memo BIRTHDAY GIFT *Paula Smith*

0123456789 : 1212121212 : 5678


Endorse Here

X

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
 RESERVED FOR FINANCIAL INSTITUTION USE

Deposit Slip

93-456-9540
 45086244786

 *Sally Smith*
 500 Great Street
 Yourtown, NJ 55555

Date _____
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

SIGN HERE FOR CASH RECEIVED

Guardian Angel Banking
 423 South 15th
 Yourtown, NJ 55555

0123456789 : 1234567890 "

	Dollars	Cents
CASH		
CHECKS LIST SINGLY		
TOTAL FROM OTHER SIDE		
SUBTOTAL		
* Less Cash Received		
NET DEPOSIT \$		

DEBIT CARD RECEIPT

September 27, 2006

JR's Cafe
\$12.50

Thank You For Your Business!

DEBIT CARD RECEIPT

September 19, 2006

Super Mart
\$14.75

Thank You For Your Business!

<p><i>Sally Smith</i> 500 Great Street Yourtown, MS 55555</p>	<p>93-456-9540 45086244786</p>	<p>504</p>
		Date _____
<p>Pay to the Order Of _____</p>		\$
		_____ Dollars
<p>Guardian Angel Banking 423 South 15th Yourtown, MS 55555</p>		
<p>Memo _____</p>		
<p>0123456789 : 1234567890 : 504</p>		

GUARDIAN ANGEL BANKING
423 SOUTH 15TH
YOURTOWN, MT 55555



STATEMENT FOR:
SALLY SMITH
500 GREAT STREET
YOURTOWN, MT 55555

THIS STATEMENT COVERS: 9/1/06 THROUGH 9/30/06

CHECKING ACCOUNT #1234567890	Opening Account Balance on 8/31	\$100.00
	Total Deposits	\$194.01 +
	Total Withdrawals	\$ 83.69 -
	<hr/> New Balance	<hr/> \$ 210.32

DEPOSITS AND OTHER CREDITS	<u>Date Posted</u>	<u>Transaction</u>	<u>Amount</u>
	9/3	Deposit at South 15th Branch	\$154.01
	9/25	Deposit at South 15th Branch	\$ 40.00
		<hr/> Total Deposits	<hr/> \$194.01

WITHDRAWALS	<u>Date Posted</u>	<u>Check #</u>	<u>Amount</u>
	9/5 Debit Card	Gas 'N' Go	\$ 15.78
	9/9	501	\$ 9.50
	9/11	502	\$ 3.99
	9/14 ATM	Cash	\$ 20.00
	9/16 Debit Card	Gas 'N' Go	\$ 16.92
	9/19	503	\$ 5.00
	9/28 Debit Card	JR's Café	\$ 12.50
		<hr/> Total Withdrawals	<hr/> \$ 83.69

RECONCILING A CHECKING ACCOUNT

Withdrawals Outstanding		
Number	Amount	
Total		

Deposits Outstanding		
Date	Amount	
Total		

ENTER	
Bank Statement Balance	\$ _____
ADD (+)	
Outstanding Deposits	\$ _____
SUBTOTAL (=)	\$ _____
SUBTRACT (-)	
Outstanding Withdrawals	\$ _____
CALCULATE (=)	
Total should be the same as the checkbook register	\$ _____

REVIEW QUESTIONS

1. Describe what is written on the back of a deposit slip.



2. When signing a check, why should an individual sign his/her name in cursive writing?



3. Why is it important to record all transactions in the check register?



4. Why would transactions completed on the last day of the month be “outstanding” on the bank statement?



5. What is the most difficult step in reconciling a checking account?

